

Climate Smart Communities Certification Report

 BRONZE CERTIFIED

This is the Climate Smart Communities Certification Report of Philipstown, Town (Putnam). Philipstown, Town (Putnam) is a bronze certified Climate Smart Community.

Philipstown, Town (Putnam) was certified on March 04, 2021 with 140 points earned from 16 completed actions. Listed below is information regarding Philipstown, Town (Putnam)'s Climate Smart Communities efforts and materials associated with its certified actions.

The certification for Philipstown, Town (Putnam) will expire on September 30, 2026.

Contact Information

The designated Climate Smart Communities contact for Philipstown, Town (Putnam) is:

Name:	KRYSTAL FORD
Title:	CSC COORDINATOR
Address:	283 MAIN ST, P.O. BOX 155 COLD SPRING, NY 10516

Actions Implemented

Each approved action and supporting documentation for which Philipstown, Town (Putnam) was approved for in 2021 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

1. Build a climate-smart community.

1.1 Pass a Resolution Adopting the CSC Pledge


4 Points

Program Summary: No description was provided.

PDF: [CSC PLEDGE](#)

PE1 Action: CSC Task Force

20 Points

 Bronze Mandatory

Program Summary: The attached CSC Coordinator and Task Force Resolution and Task Force Member List prove formation of Philipstown's Climate Smart Task Force and the two meeting minutes prove active Task Force meeting in the past year. Meetings have been monthly since February 2018 with the occasional month off for holidays. As a result, the Task Force has met 31 times since February 2018.

PDF: [TASK FORCE MEMBER LIST.PDF](#)


PDF: [MEETING #30 - 11 12 20 - TASK FORCE.PDF](#)

PDF: [CSC COORDINATOR & TASK FORCE RESOLUTION 10 18 2017.PDF](#)

PDF: [MEETING #31 - 12 10 20 - TASK FORCE.PDF](#)

PE1 Action: CSC Coordinator

10 Points

 Bronze Mandatory

Program Summary: The attached CSC Coordinator and Task Force Resolution shows the official appointment of Roberto Muller as the Town of Philipstown's Climate Smart Communities Coordinator on October 18th, 2017. The attached job description describes the coordinator's responsibilities, and the attached meeting minutes show that the coordinator, who chairs the Climate Smart Task Force, is actively engaged in this position, and has now chaired 31 monthly Task Force meetings since his start in the position in January of 2018.

PDF: [CSC COORDINATOR & TASK FORCE RESOLUTION 10 18 2017.PDF](#)


PDF: [PHILIPSTOWN CSC COORDINATOR JOB DESCRIPTION 8 1 17.DOCX.PDF](#)

PDF: [MEETING #31 - 12 10 20 - TASK FORCE.PDF](#)

2. Inventory emissions, set goals, and plan for climate action.

PE2 Action: Government Operations GHG Inventory

16 Points

 Bronze Priority  Silver Priority


Program Summary: The attached 2016 Government Operations GHG Emissions Inventory Report, completed in June of 2019, provides proof that the Town of Philipstown completed a Government Operations GHG Emissions Inventory Report within the past five years that meets the requirements of the certification action. The attached screenshot of the Town's Climate Smart Philipstown website shows evidence of the report being made available to the public upon its release

PDF: [TOWN OF PHILIPSTOWN 2016 GOVERNMENT OPERATIONS GHG EMISSIONS INVENTORY REPORT.PDF](#)

PDF: [PHILIPSTOWN GOVERNMENT OPERATIONS INVENTORY WEBSITE POST.PDF](#)

PE2 Action: Community GHG Inventory

16 Points

 Bronze Priority  Silver Priority

Program Summary: The attached Community GHG Emissions Inventory Report provides proof that the Town of Philipstown completed a Community GHG Emissions Inventory, and the attached screenshot of the Town's official "Climate Smart Philipstown" website provides evidence that the report was released to the public.

PDF: [TOWN OF PHILIPSTOWN COMMUNITY GHG EMISSIONS INVENTORY REPORT 2020.PDF](#)

PDF: [PHILIPSTOWN COMMUNITY INVENTORY WEBSITE POST.PDF](#)

3. Decrease energy use.

PE3 Action: Government Building Energy Audits

16 Points

 Bronze Priority  Silver Priority

Program Summary: The attached Philipstown ASHRAE Level II Audit Report as well as the attached Audit Thermal Imaging Photographs provide proof that the Town of Philipstown completed ASHRAE Level 2 energy audits on five of its seven government buildings in 2020. The attached Audited Percentage of Government Buildings - Square Footage document provides proof that the Town of Philipstown had 75% of the square footage of its total building portfolio audited and thus provides justification for requesting 16 points for this submission.

PDF: [TOWN OF PHILIPSTOWN ASHRAE LEVEL II AUDIT REPORT FINAL 08.17.20.PDF](#)

PDF: [PHILIPSTOWN THERMAL IMAGING PHOTOS.PDF](#)

PDF: [TOWN OF PHILIPSTOWN - AUDITED PERCENTAGE OF GOVERNMENT BUILDINGS - SQUARE FOOTAGE.PDF](#)

PE3 Action: Benchmarking - Municipal Buildings

2 Points

Program Summary: The attached Philipstown Energy Benchmarking Resolution provides proof that the Town of Philipstown adopted Energy Benchmarking for all government buildings on September 3rd, 2020. The attached Clean Energy Communities High Impact Action Completion - Energy Benchmarking document provides proof of email confirmation from the Clean Energy Communities program that this action completed by Philipstown was accepted as a High Impact Action.

PDF: [PHILIPSTOWN ENERGY BENCHMARKING RESOLUTION - 9_3_20.DOCX.PDF](#)

PDF: [CLEAN ENERGY COMMUNITIES HIGH IMPACT ACTION COMPLETION - ENERGY BENCHMARKING.PDF](#)

PE3 Action: Fleet Inventory

4 Points

Program Summary: The attached Fleet Inventory Tool shows that the Town completed a fleet inventory for calendar year 2019 for all government vehicles, and the inventory included the 11 minimum categories as well as additional categories for vehicle data tracking. The attached Fleet Inventory Procedures and Departmental Fleet Inventory Form describe when the inventory will be updated, how to do it, and who will do it.

PDF: [PHILIPSTOWN VEHICLE FLEET INVENTORY TOOL - 2019.PDF](#)

PDF: [FLEET INVENTORY PROCEDURES_TOWN OF PHILIPSTOWN.PDF](#)

PDF: [DEPARTMENTAL FLEET INVENTORY FORM - TOWN OF PHILIPSTOWN.PDF](#)

PE3 Action: Fleet Efficiency Policy

3 Points

Program Summary: The attached Fleet Efficiency Policy and Adopted Resolution document provides proof that the Town of Philipstown adopted a Fleet Efficiency Policy on June 4th, 2020. The Policy specifies a minimum fleet fuel-efficiency standard for the entire fleet and the policy also requires that 100% of new vehicles in the local fleet meet the new fuel efficiency standards for each vehicle type, in addition to the minimum fuel efficiency standard for the entire fleet, thus justifying the Town's request for three points for this action.

PDF: [FLEET EFFICIENCY POLICY AND ADOPTED RESOLUTION - TOWN OF PHILIPSTOWN.PDF](#)

PE3 Action: Energy Code Enforcement Training

5 Points

Program Summary: The attached Clean Energy Communities - Energy Code Enforcement Training Confirmation document provides proof of email confirmation from the Clean Energy Communities program that this action completed by the Town of Philipstown's Code Enforcement Office / Fire Marshall - Greg Wunner - in 2018 was accepted as a High Impact Action.

PDF: [CLEAN ENERGY COMMUNITIES_TOWN OF PHILIPSTOWN_ENERGY CODE ENFORCEMENT TRAINING CONFIRMATION.PDF](#)

6. Implement climate-smart land use.

PE6 Action: Unified Solar Permit

5 Points

Program Summary: The attached Clean Energy Communities - Unified Solar Permit Confirmation document proves that the Town of Philipstown successfully completed the action to the satisfaction of the Clean Energy Communities program. Also, the attached Unified Solar Permit Application and Unified Solar Permit Resolution provide proof that the Town of Philipstown formally adopted such a permit.



PDF: [CLEAN ENERGY COMMUNITIES - TOWN OF PHILIPSTOWN - UNIFIED SOLAR PERMIT CONFIRMATION.PDF](#)

PDF: [PHILIPSTOWN - UNIFIED SOLAR PERMIT APPLICATION.PDF](#)

PDF: [UNIFIED SOLAR PERMIT RESOLUTION - PHILIPSTOWN.PDF](#)

PE6 Action: Complete Streets Policy

4 Points

 Bronze Priority  Silver Priority

Program Summary: The attached Philipstown Complete Streets Resolution and Policy provides proof that the Town adopted a Complete Streets Policy on February 6th, 2020, which is actively in use at this time. The attached Philipstown Meeting Minutes - February 6th, 2020 provide proof that the Complete Streets Policy was adopted by Resolution #53-2020 at the 2/6/2020 Philipstown Town Board meeting (see page 7). Note: For some reason the Town Clerk failed to include page 6 of the meeting minutes in the document. The Complete Streets Policy is introduced on page 6, but fortunately, the actual resolution number and proof of adoption are on page 7, included in this document.

PDF: [PHILIPSTOWN COMPLETE STREETS RESOLUTION AND POLICY.PDF](#)

PDF: [PHILIPSTOWN MEETING MINUTES - FEBRUARY 6TH, 2020 - COMPLETE STREETS POLICY ADOPTION.PDF](#)

PE6 Action: Natural Resources Inventory

8 Points

 Bronze Priority  Silver Priority

Program Summary: The attached Philipstown 2020 NRI Report and Maps is proof that the Town of Philipstown completed a natural resources inventory (NRI) report in December 2020 that covers the entire community of Philipstown and meets the minimum requirements for this certification action. In addition, the Methodology section of this Report (p. 1 - 10) provides a description of the process followed for the development of the NRI. Due to the size of the map image files, the report has been broken into three sections to keep each file under 20 MB. The three attached sections are: (1) NRI Report and Maps for Chapters 1 and 2; (2) Maps for Chapter 3; and (3) Maps for Chapters 4 - 7. Also, attached is a document showing the official release on January 7th, 2021 of the NRI Report and Maps to the general public via the Town's ClimateSmartPhilipstown.org website.

PDF: [PHILIPSTOWN 2020 NRI REPORT AND MAPS FOR CHAPTER 1 AND 2.PDF](#)

PDF: [PHILIPSTOWN 2020 NRI MAPS FOR CHAPTER 3.PDF](#)

PDF: [PHILIPSTOWN 2020 NRI MAPS FOR CHAPTERS 4 - 7.PDF](#)

PDF: [PHILIPSTOWN 2020 NRI WEBSITE POST.PDF](#)

PE6 Action: Zoning for Protection of Natural Areas

6 Points

Program Summary: The attached Philipstown Zoning Code - Open Space Conservation Overlay District document (accessed on January 8th, 2021) shows that the Town of Philipstown has developed and implemented a local zoning ordinance that helps to conserve natural areas within the Town. This zoning ordinance may also be accessed directly at: <https://www.ecode360.com/6319173>. In addition, the Town based this local ordinance on the strategic conservation of high value areas identified in the attached natural resource inventory that was developed by the Town in 2007, titled "2007 Natural Resource and Open Space Protection Plan." This document, which contains maps of priority natural resources at the end, provides justification for the Town's request to be awarded the full 6 points for this certification action. Also, the Town updated its Open Space Conservation Overlay and Open Space Index in 2016, proof of which is attached in the 2016 Open Space Index document (the updated map is on the final page of the document).

PDF: [TOWN OF PHILIPSTOWN ZONING CODE - OPEN SPACE CONSERVATION OVERLAY DISTRICT.PDF](#)

PDF: [2007 NATURAL RESOURCE AND OPEN SPACE PROTECTION PLAN - PHILIPSTOWN.PDF](#)

PDF: [2016 PHILIPSTOWN OPEN SPACE INDEX.PDF](#)

8. Support a green innovation economy.

PE8 Action: Community Choice Aggregation

18 Points

Program Summary: The attached Clean Energy Communities - CCA High Impact Action - Philipstown document provides proof that the Town of Philipstown was approved by the NYSERDA Clean Energy Communities program for adopting a 100% Renewable Default Supply Community Choice Aggregation Program for the Philipstown community in 2019. The second attached document, US Census Bureau - Town of Philipstown Population, shows that the Town population is between 5,000 - 39,999 people, thus justifying the Town's request for 18 points from this action.

PDF: [CLEAN ENERGY COMMUNITIES - CCA HIGH IMPACT ACTION - PHILIPSTOWN.PDF](#)

PDF: [U.S. CENSUS BUREAU - TOWN OF PHILIPSTOWN POPULATION.PDF](#)

9. Inform and inspire the public.

PE9 Action: Local Climate Action Website

3 Points

Program Summary: The attached document : Town of Philipstown - Climate Action Website Links and Recent Posts - provides proof that the Town of Philipstown created a Climate Smart program website that contains the three minimum components: 1) a description of the local government's efforts related to local climate change mitigation and adaptation, 2) how local residents and businesses can participate in those efforts led by the local government, and 3) a summary of actions that residents and businesses in the community can take to reduce their GHG emissions. In addition, the attached document provides a description of new content that was posted to the website within the past year.

PDF: [TOWN OF PHILIPSTOWN - CLIMATE ACTION WEBSITE LINKS AND RECENT POSTS.PDF](#)